



***Official Minutes
Regular Business Meeting
January 24, 2017***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on Tuesday, January 24, 2017, 6:00 p.m., at Station #1, located at 1 Timberbrook Drive, St. Peters, MO 63376. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary Robert Carpenter. Also present were Chief Dan Aubuchon, Assistant Chief Steve Brown, Assistant Shop Steward Bryan Steinmeyer, Accountant Rick Rognan, Attorney Neil Bruntrager and Secretary Lori Niemann. The meeting was called to order at 6:02 PM by Dave Tilley.

Pledge of Allegiance

Dave Tilley led the Pledge of Allegiance.

Approval of Meeting Agenda

There was a motion to approve the agenda by Patricia Hamm and a second by Dave Tilley.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (A)

Approval of the previous meetings minutes

There was a motion to approve the previous minutes by Patricia Hamm and a second by Dave Tilley.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (A)

Reading of invoices over \$2,500

Chief Aubuchon read all invoices over \$2,500.00.

Authorization to pay bills

There was a motion to pay all bills by Patricia Hamm and a second by Dave Tilley.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (A)

The floor was then opened to the public for comments and questions.

There were none.

Treasurer's Report

Accountant Rick Rognan presented the Treasurer's Report to the Board (see attached). He stated as of December 31, 2016 we were under budget by 2.65%. He stated that the District did an outstanding job in 2016 and suggested we continue to be conservative. There was a motion by Patricia Hamm and a second by Robert Carpenter to approve the Treasurer's Report.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (Y)

Division Reports:

Operations: There was no Operations Report at this time. Chief Aubuchon stated that the District has sold the 1996 E-One Pumper and have received down payments on two of the 2002 pumbers.

Prevention: Assistant Chief Steve Brown gave an update on current events and upcoming events within the District.

Training: There was no Training Report at this time.

Purchase Requests/Staff Recommendations

Chief Aubuchon presented to the Board a recommendation from the Planning Committee to purchase three rowing machines from Show Me Weights LLC for \$875.00 each for a total of \$2,626.00. The funds will come from bond proceeds. There was a motion by Robert Carpenter to purchase the three rowing machines. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (Y)

Correspondence

Chief Aubuchon presented to the Board a thank you note from Youth in Need thanking Central County Fire and Rescue for the donations of toys and gifts for the Youth In Need Holiday Drive (see attached).

There was a motion by Robert Carpenter to go into Closed Session for legal, personnel matters and labor negotiations. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (Y)

There was a motion by Robert Carpenter to close Open Session at 6:17 PM. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (Y)

The Closed Meeting was adjourned at 7:29 PM and the Board returned to Open Session to announce the votes held during the Closed Session.

There was a discussion about St. Charles County Ambulance District and Central County Fire & Rescue to enter an intergovernmental agreement concerning ALS pumpers. There was a motion by Robert Carpenter and a second by Patricia Hamm to approve the agreement.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (Y)

There was a discussion to enter a field internship program affiliation agreement between Central County Fire and Rescue and St. Charles County Ambulance District. Robert Carpenter made a motion to approve the agreement with St. Charles County Ambulance District. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (Y)

There was a discussion to enter an agreement with Medical Director, Doctor HSU to serve as CCFR's Medical Director pending the approval of malpractice insurance. Robert Carpenter made a motion to accept the approval pending the malpractice insurance. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (Y)

There was a discussion to enter an agreement with Creative Entourage Agency to assist the District with public relations. Robert Carpenter made a motion to accept the agreement with Creative Entourage Agency. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (Y)

There was a discussion regarding personnel matters. There was a motion by Patricia Hamm and a second by Robert Carpenter to promote Brian Butts to the position of Fire Inspector. Brian will start his new position on Monday, February 6, 2017.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (Y)

Robert Carpenter made a motion to adjourn the meeting at 7:33 PM. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (Y)

The meeting was adjourned at 7:33 PM.

Director _____

Director _____

Director _____