



***Official Minutes  
Regular Business Meeting  
March 26, 2019***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on Tuesday, March 26, 2019, 6:00 p.m., at Headquarters, located at 1220 Cave Springs Blvd in St. Peters, MO 63376. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary David Bell. Secretary David Bell attended a portion of the meeting by phone. Also present were Chief Dan Aubuchon, Assistant Chief Gary Donovan, Shop Steward Tim O'Mara, Assistant Shop Steward Bryan Steinmeyer, Accountant Rick Rognan and Secretary Lori Niemann. The meeting was called to order at 6:04 PM by Dave Tilley.

**Pledge of Allegiance**

Dave Tilley led the Pledge of Allegiance.

**Approval of the Amended Meeting Agenda**

There was a motion to approve the amended agenda by Patricia Hamm and a second by Dave Tilley.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Approval of the previous meetings minutes**

There was a motion to approve the previous minutes by Dave Tilley and a second by Patricia Hamm.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Reading of invoices over \$2,500**

Chief Aubuchon read all invoices over \$2,500.00.

**Authorization to pay bills**

There was a motion to pay all bills by Patricia Hamm and a second by Dave Tilley.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**The floor was then opened to the public for comments and questions.**

There were none.

### **Treasurer's Report**

Chairman Tilley stated that the Treasurer's Report and the 2019 Estimated Tax Rates would be presented when Accountant Rick Rognan arrived.

### **Division Reports:**

Operations: Chief Aubuchon gave an update on the new Station #5. He stated that it should be completed by mid-April.

Prevention: There was no Prevention Report at this time.

Training: Battalion Chief Jim Densmore gave an oral report on the training for the District. He stated that currently for the year the District has 3189 hours of training. He also stated that for the month of April they will be working on Vehicle Extrication Training.

ALS: Chief Medical Officer Sean Webb stated that the District has been working with St. Charles County Ambulance District on the computer system, both the reporting side and the quality assurance side for ALS.

### **Purchase Requests/Staff Recommendations**

Chief Aubuchon presented to the Board a recommendation from the Planning Committee to purchase 33 Mustang Sentinel Series Dry Suit Liners and 7 Cascade Helmets for a cost of \$6,707.00. Freight charges are not included in the price. There was a motion by Patricia Hamm and a second by Dave Tilley to purchase the dry suit liners and cascade helmets.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

### **Correspondence**

Chief Aubuchon presented to the Board a thank you note from Captain Kevin Dickbernd thanking CCFR Staff and the Board for the planter for his father's funeral with a special thanks to Chief Aubuchon.

There was a motion by Dave Tilley to go into Closed Session for legal and personnel matters. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

There was a motion by Dave Tilley to close Open Session at 6:10 PM. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

The Closed Session was closed at 6:28 PM and the Board returned to Open Session for the 2019 Estimated Tax Rates and the Treasurer's Report.

### 2019 Estimated Tax Rates

Accountant Rick Rognan presented to the Board the 2019 estimated non-binding District tax rates as required by state statute to be filed with the County Registrar by April 8, 2019 (see attached). Accountant Rognan recommends the estimated non-binding tax rates for 2019 be listed as follows:

General Fund	\$ 0.9340
Debt Service	\$ 0.0859
Pension Fund	\$ 0.0413

David Bell made a motion to approve the recommended estimated non-binding tax rates at the 2019 level as recommended. Patricia Hamm seconded the motion.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

### Treasurer's Report

Accountant Rick Rognan presented the treasurer's report to the Board (see attached). He stated that as of February 28th, we should have used 16.70% of the budget and we have used 19.61%. We are currently over budget by 2.91%. He recommended that we continue to be conservative. There was a motion by David Bell and a second by Patricia Hamm to approve the treasurer's report.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

There was a motion by David Bell and a second by Patricia Hamm to close Open Session at 6:36 PM and return to Closed Session for Personnel Matters.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

The Closed Meeting was adjourned at 6:51 PM and the Board returned to Open Session to announce the votes held in Closed Session.

There was a discussion regarding personnel matters. There was a motion by David Bell and a second by Patricia Hamm to promote Engineer Eric Braatz to the rank of Captain. A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

There was a motion by David Bell and a second by Patricia Hamm to promote Firefighter Jason Meinershagen to the rank of Engineer. A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

There was a motion by David Bell and a second by Patricia Hamm to offer a Firefighter/Medic position to Robert Prest. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

David Bell made a motion to adjourn the meeting at 6:52 PM. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The meeting was adjourned at 6:52 PM.

Director   
Director   
Director 