



**central county**

**FIRE & RESCUE**

SAINT PETERS, MO

***Official Minutes  
Regular Business Meeting  
March 31, 2020***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on Tuesday, March 31, 2020, 6:00 p.m., via video conferencing due to the current situation with the coronavirus. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary David Bell. Also present were Chief Dan Aubuchon, Assistant Chief Gary Donovan, Shop Steward Tim O'Mara, Assistant Shop Steward Bryan Steinmeyer, Attorney Allison Stenger, Accountant Rick Rognan and Secretary Lori Niemann. The meeting was called to order at 6:05 PM by Dave Tilley.

**Pledge of Allegiance**

Dave Tilley led the Pledge of Allegiance.

**Approval of the Amended Meeting Agenda**

There was a motion to approve the amended agenda by David Bell and a second by Dave Tilley. A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Approval of the previous meetings minutes**

There was a motion to approve the previous minutes by Dave Tilley and a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Reading of invoices over \$2,500**

Chief Aubuchon read all invoices over \$2,500.00.

**Authorization to pay bills**

There was a motion to pay all bills by David Bell and a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**The floor was then opened to the public for comments and questions.**

There were none.

**Treasurer's Report**

Accountant Rick Rognan presented the treasurer's report to the Board (see attached). He stated that as of February 29th, we should have used 16.70% of the budget and we have used 16.41%. We are currently under budget by .29%. He recommended that we continue to be conservative. There was a motion by David Bell and a second by Patricia Hamm to approve the treasurer's report. A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Division Reports:**

Operations: Chief Aubuchon gave an update on the operations of the District. He stated they were working daily on COVID-19 updates and making sure the District has the needed supplies.

Prevention: Assistant Chief Steve Brown stated that all PFE's have been cancelled until May 1<sup>st</sup> due to COVID-19 and that the Fire Prevention Bureau will only be doing inspections for construction permits at this time.

Training: Battalion Chief Jim Densmore gave an oral report on the training for the District. He stated that all training has been cancelled through April due to the coronavirus.

ALS: Chief Medical Officer Sean Webb stated that the District has been actively working and monitoring the coronavirus. He stated that there is constant communication countywide. He also stated that the ALS Committee is working with the Labor Management Committee to have a screening process for our employees.

**Purchase Requests/Staff Recommendations**

There were none.

**Correspondence**

Chief Aubuchon presented to the Board a thank you note from Mrs. Bonnie Viviano thanking the District for all they do to save lives and homes.

There was a motion by David Bell to close Open Session at 6:23 PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

There was a motion by David Bell to go into Closed Session for legal and personnel matters. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

The Closed Meeting was adjourned at 6:35 PM and the Board returned to Open Session to announce the votes held in Closed Session.

There was a discussion regarding personnel matters. There was a motion by David Bell and a second by Patricia Hamm to create a COVID-19 Task Force. The following individuals will make up the COVID-19 Task Force:

Secretary of the Board, David Bell  
Chief Medical Officer Sean Webb  
Firefighter Andy Stecko

Assistant Chief Steve Brown  
Shop Steward Tim O'Mara

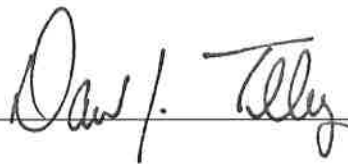
A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

David Bell made a motion to adjourn the meeting at 6:37 PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

The meeting was adjourned at 6:37 PM.

Director   
Director \_\_\_\_\_  
Director 