



central county
FIRE & RESCUE

SAINT PETERS, MO

Official Minutes
Work Session
April 13, 2022

The Central County Fire & Rescue Board of Directors held a Work Session on Wednesday, April 13, 2022, 5:00 PM, at Headquarters, located at 1220 Cave Springs Blvd, St. Peters, MO 63376. Present were Chairman Dave Tilley and Secretary Sadie Bell. Treasurer Patricia Hamm, Assistant Shop Steward Kyle Tilley and Attorney Allison Stenger attended the meeting by phone due to the current situation with the coronavirus. Also present were Chief Gary Donovan, Assistant Chiefs Tim O'Mara, Bryan Steinmeyer, Fire Marshal Peter Jordan and PIO Jason Meinershagen. The meeting was called to order at 5:10 PM.

Pledge of Allegiance

Dave Tilley led the Pledge of Allegiance.

Approval of the Meeting Agenda

There was a motion to approve the agenda by Sadie Bell. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

Reading of Invoices over \$5,000

Chief Donovan read all invoices over \$5,000.

Authorization to Pay Bills

There was a motion by Sadie Bell to pay all bills. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

Approval of Letter of Engagement with Botz, Deal & Company for the 2021 Audit

Chief Donovan presented to the Board a copy of the letter of engagement with Botz, Deal & Company, P.C. for the 2021 Audit. Botz, Deal & Company P.C. will conduct the 2021 for an estimated fee of \$19,400.00. There was a motion by Sadie Bell to approve the proposal from Botz, Deal & Company, P.C. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

Purchase Requests/Staff Recommendations

Chief Donovan presented a recommendation from the Planning Committee to purchase one 2022 Chevrolet Tahoe from Weber Chevrolet through the fleet program for a total cost of \$66,764.00. This would replace the 2017 Chevy Tahoe, stock number 950067. There was a motion by Sadie Bell to purchase a 2022 Chevrolet Tahoe from Weber Chevrolet. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

Chairman Tilley stated that the Bid Opening for Office Cleaning, Lawncare and Snow Removal would be done after the Closed Session portion of the meeting.

There was a motion by Sadie Bell to close Open Session at 5:20 PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

There was a motion by Sadie Bell to go into Closed Session for legal and personnel matters. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The Closed Meeting was adjourned at 5:21 PM and the Board returned to Open Session to state that there were no announcements made in Closed Session.



Bid Opening for Office Cleaning, Lawncare and Snow Removal

Chairman Tilley opened the bids for office cleaning, lawncare and snow removal. No decisions were made at this time.

Sadie Bell made a motion to adjourn the meeting at 5:35 PM. There was a second by Dave Tilley. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The Meeting was adjourned at 5:35 PM.

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