



***Official Minutes
Regular Business Meeting
May 23, 2017***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on Tuesday, May 23, 2017, 6:00 p.m., at Headquarters, located at 1220 Cave Springs Blvd., St. Peters, MO 63376. Present were Chairman Dave Tilley and Treasurer Patricia Hamm. Secretary Bob Carpenter attended the meeting by phone. Also present were Chief Dan Aubuchon, Assistant Chiefs Steve Brown and Gary Donovan, Accountant Rick Rognan, Attorney Neil Bruntrager and Secretary Lori Niemann. The meeting was called to order at 6:07 PM by Dave Tilley.

Pledge of Allegiance

Dave Tilley led the Pledge of Allegiance.

Approval of Meeting Agenda

There was a motion to approve the agenda by Patricia Hamm and a second by Dave Tilley.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (A)

Approval of the previous meetings minutes

There was a motion to approve the previous minutes by Patricia Hamm and a second by Dave Tilley.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (Y)

Reading of invoices over \$2,500

Chief Aubuchon read all invoices over \$2,500.00.

Authorization to pay bills

There was a motion to pay all bills by Patricia Hamm and a second by Dave Tilley.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (Y)

The floor was then opened to the public for comments and questions.

There were none.

Treasurer's Report

Accountant Rick Rognan presented the treasurer's report to the Board (see attached). He stated that as of March 31st we should have used 25.00% of the budget and we have used 25.92%. We are currently over budget by 0.92%. He stated that it was a timing issue and recommended that we continue to be conservative. There was a motion by Patricia Hamm and a second by Dave Tilley to approve the treasurer's report.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (Y)

Accountant Rognan presented and discussed with the Board the amended budget for 2016. No action was taken at this time until the auditors conclude their on-site review.

Accountant Rick Rognan presented and reviewed with the Board recommendations for assignment of District funds in accordance with GASB Statement No.54. After discussion Patricia Hamm made a motion to assign funds per the recommendations of Accountant Rick Rognan. There was a second by Dave Tilley.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (Y)

Division Reports:

Operations: There was no Operations Report at this time.

Prevention: Assistant Chief Steve Brown gave an update for the Prevention Department.

Training: Chief Aubuchon gave an update for the Training Department.

Purchase Requests/Staff Recommendations

Chief Aubuchon presented to the Board a purchase request from the EMS Committee to purchase up to 9 Zoll Monitor mounting brackets. The cost of each mounting bracket would be \$1,200.00 for a total cost not to exceed \$10,800.00. Chief Aubuchon stated that Zoll was the sole source provider and that they would not have to advertise for bid since Zoll was the sole source provider. Patricia Hamm made a motion to purchase the Zoll Monitor mounting brackets. There was a second by Dave Tilley.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (Y)

Chief Aubuchon presented to the Board a purchase request from the Planning Committee to purchase 2 treadmills, one for Station #1 and the other for Station #3. Each treadmill would cost \$4,343.75 for a total cost of \$8,687.50. There was a motion by Patricia Hamm and a second by Dave Tilley to purchase the treadmills.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (Y)

Correspondence

There was no correspondence at this time.

There was a motion by Patricia Hamm to adjourn the meeting at 6:46 PM. There was a second by Dave Tilley.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Robert Carpenter (Y)

The meeting was adjourned at 6:46 PM.

Director_____

Director_____

Director_____