



central county

FIRE & RESCUE

SAINT PETERS, MO

***Official Minutes
Regular Business Meeting
May 26, 2021***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business Meeting on Wednesday, May 26, 2021, 5:00 p.m., via video conferencing due to the current situation with the coronavirus. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary Sadie Bell. Also, present were Chief Gary Donovan, Assistant Chiefs Tim O'Mara and Bryan Steinmeyer, Fire Marshal Peter Jordan, PIO Jason Meinershagen, Shop Steward Jason Graff, Assistant Shop Steward Kyle Tilley, Attorney Allison Stenger, Accountant Rick Rognan and Secretary Lori Niemann. The meeting was called to order at 5:02 PM by Dave Tilley.

Pledge of Allegiance

Dave Tilley led the Pledge of Allegiance.

Approval of Meeting Agenda

There was a motion to approve the agenda by Sadie Bell and a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

Approval of the previous meetings minutes

There was a motion to approve the previous minutes by Sadie Bell and a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

Reading of invoices over \$5,000

Chief Donovan read all invoices over \$5,000.00.

Authorization to Pay Bills

There was a motion to pay all bills by Sadie Bell and a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The floor was then opened to the public for comments and questions.

There were none.

COVID-19 Update

Chief Donovan stated that the COVID-19 Task Force met last week and rescinded all directives. There are no restrictions and operations are back to normal.

Division Reports:

Operations: Assistant Chief Steinmeyer gave an update on the operations of the District. He stated everything is looking good. Production on the 3 new pumpers is supposed to begin in July.

Prevention: Fire Marshal Peter Jordan gave an update on the Prevention Bureau. He stated that they are finishing up the hydrant testing and have several new construction projects in the District.

Administration: Assistant Chief O'Mara went over the pension investment and retiree health insurance trust with the Board. He also stated that a meeting was held with the Battalion Chiefs regarding training. Everything is headed in a positive direction.

ALS: Chief Medical Officer Sean Webb stated that they just finished up required certifications. He also stated that flu shots have already been ordered for the preparation of flu season.

PIO: PIO Jason Meinershagen presented to the Board correspondence the District has recently received. He also gave an update on public relation events coming up.

Purchase Requests/Staff Recommendations

The Planning and Building Committees request approval for the following purchase requests:

- Purchase Mobile Ready Gear Rack 2-20" single sided units on wheels for a total cost of \$1,930.00. There was a motion by Patricia Hamm to purchase the Mobile Ready Gear Rack and a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

- Purchase swift water equipment gear for 6 techs. The cost of equipment for each tech will be \$1,507.74 for a total cost of \$9,046.44. There was a motion to purchase the swift water equipment by Patricia Hamm and a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

- D & S Fencing Co, Inc. to furnish and install 200 lf of 6' tall black vinyl coated chain link fence at the training center for a total cost of \$8,440.00. There was a motion by Patricia Hamm and a second by Sadie Bell to obtain the services of D & S Fencing Co. Inc. for a chain link fence at the training center. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

- Approval for concrete flatwork at the Training Center: fire hydrant pad – includes seed (water must drain from pad) for a total cost of \$5,000.00 completed by Karrenbrock Construction, Inc. There was a motion by Sadie Bell and a second by Patricia Hamm to approve the fire hydrant pad at the training center. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

- Approval for concrete flatwork: Pavilion pad – 720 sq ft supply and install trench drain for a total cost of \$6,760.00 at the Training Center completed by Karrenbrock Construction, Inc. There was a motion by Sadie Bell and a second by Patricia Hamm to approve the concrete flatwork. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

- Approval for concrete flatwork: Drive Lane – 430 sq ft (area from parking lot into Training Center) for a cost of \$4,300.00 completed by Karrenbrock Construction, Inc. There was a motion by Sadie Bell and a second by Patricia Hamm to approve the concrete flatwork for a drive lane at the Training Center. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

- D & S Fencing Co, Inc. to install chain link double drive gate and put in existing fence for new sidewalk between parking lot and Training Center for a total cost of \$1,450.00. There was a motion by Sadie Bell and a second by Patricia Hamm to obtain the services of D & S Fencing Co, Inc to install chain link double drive gate and put in existing fence for new sidewalk. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

Resolution #21-162 – Senate Bill 870 Annual Resolution

Accountant Rick Rognan presented and reviewed with the Board Resolution #21-162. He recommended the Board to approve as discussed. There was a motion by Patricia Hamm and a second by Sadie Bell to adopt Resolution #21-162. A roll call vote was taken. Chairman Tilley read the title of Resolution #21-162, Resolution of the Board of Directors of the Central County Fire and Rescue, a Fire Protection District of St. Charles County, Missouri (“District”), Setting a 100% Reimbursement Rate for Property Taxes of Every Type for the Purposes of Providing Emergency Services as Authorized under Three Separate Missouri Statutes.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The Board signed Resolution #21-162.

Resolution #21-163 – Adopting the Final Amended 2020 Operating, Pension, Bond Revenue and Bond Proceeds Budgets of the District

Accountant Rick Rognan presented and reviewed with the Board the Final Amended 2020 Budgets of the District. There was a motion by Patricia Hamm and a second by Sadie Bell to adopt Resolution #21-163. A roll call vote was taken. Chairman Tilley read the title of Resolution #21-163, a Resolution of Central County Fire & Rescue, a Fire Protection District Located in the County of St. Charles, Missouri, Adopting the Final Amended 2020 Operating, Pension, Bond Revenue and Bond Proceeds Budgets of the District.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The Board signed Resolution #21-163.

Treasurer's Report

Accountant Rick Rognan presented to the Board the Treasurer's Report. He stated as of April 30, 2021, we should have used 33.30 % of the budget and we have used 31.44%. We are currently under budget by 1.86% He recommended that we continue to be conservative. There was a motion by Patricia Hamm and a second by Sadie Bell to approve the Treasurer's Report. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

Accountant Rick Rognan presented and reviewed with the Board recommendations for Assignment of District Funds.
Recommendation for the assignment of funds from the 2020 General Fund Balance as follows:

Future (2021) Appropriations	\$10,000,000.00
DB Pension Plan	\$6,000,000.00
Compensated Absences – Sick Leave	\$2,800,000.00
Capital Assets-Buildings, Trucks and Equipment	\$2,000,000.00
Health Trust	\$1,200,000.00
Emergency Preparedness	\$2,000,000.00

Patricia Hamm made a motion to assign funds from the Fund Balance as stated by Accountant Rick Rognan. There was a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

There was a motion by Sadie Bell to close Open Session at 5:47 PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

There was a motion by Sadie Bell to go into Closed Session for legal and personnel matters. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The Closed Meeting was adjourned at 6:15 PM and the Board returned to Open Session to state that there were no announcements made in Closed Session.

Sadie Bell made a motion to adjourn the meeting at 6:15 PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y)

Patricia Hamm (Y)

Sadie Bell (Y)

The Meeting was adjourned at 6:15 PM.

Director 
Director 
Director 