



***Official Minutes  
Regular Business Meeting  
June 25, 2018***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on Monday, June 25, 2018, 6:00 p.m., at Headquarters, located at 1220 Cave Springs Blvd., St. Peters, MO 63376. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary David Bell. Also present were Chief Dan Aubuchon, Assistant Chiefs Steve Brown and Gary Donovan, Shop Steward Tim O'Mara, Accountant Rick Rognan and Attorney Neil Bruntrager. The meeting was called to order at 6:07 PM by Dave Tilley.

**Pledge of Allegiance**

Dave Tilley led the Pledge of Allegiance.

**Approval of the Meeting Agenda**

There was a motion to approve the agenda by Patricia Hamm and a second by David Bell.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Approval of the previous meetings minutes**

There was a motion to approve the previous minutes by David Bell and a second by Patricia Hamm.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Reading of invoices over \$2,500**

Chief Aubuchon read all invoices over \$2,500.00.

**Authorization to pay bills**

There was a motion to pay all bills by Patricia Hamm and a second by David Bell.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

## **Presentation of 2017 Audit Report – Botz Deal & Company**

Lindsey Ruhr from Botz Deal & Company presented and discussed with the Board the 2017 audit. Ms. Ruhr stated that Botz & Deal had issued an Unqualified Clean Opinion for the 2017 audit report which is the highest audit finding indicating no issues were found with the financial management of the District. There was a motion by David Bell and a second by Patricia Hamm to accept the audit report from Botz Deal & Company.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

## **Treasurer's Report**

Accountant Rick Rognan presented the treasurer's report to the Board (see attached). He stated that as of May 31st, we should have used 41.7% of the budget and we have used 41.58%. Expenses are currently under budget by .12%. He recommended that we continue to be conservative. There was a motion by Patricia Hamm and a second by Dave Bell to approve the treasurer's report.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

## **The floor was then opened to the public for comments and questions.**

Mr. Owen Peters, a resident of Central County Fire and Rescue spoke to the Board of Directors.

## **Division Reports:**

Operations: Chief Aubuchon gave an update on the operations of the District for the month of May and current activities.

Prevention: Assistant Chief Steve Brown gave an update for the Prevention Department for the month of May.

Training: There was no Training report at this time.

ALS: There was no ALS Report at this time.

## **Purchase Requests/Staff Recommendations**

There were no purchase request or staff recommendations at this time.

## **Correspondence**

Chief Aubuchon presented to the Board a thank you letter from the City of St. Peters for the District's participation in the 2018 Memorial Day celebration.

There was a motion by Patricia Hamm to go into Closed Session for legal and personnel matters. There was a second by David Bell.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

There was a motion by Patricia Hamm to close Open Session at 6:27 PM. There was a second by David Bell.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

The Closed Meeting was adjourned at 7:30 PM and the Board returned to Open Session to announce the votes held in Closed Session.

Engineer Ron Cook presented to the Board a letter of intent to retire as of June 29, 2018. He thanked the Board for the opportunity to serve the community for more than 26 years. There was a motion by Patricia Hamm to accept Engineer Ron Cooks letter of retirement effective June 29, 2018. There was a second by David Bell. A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

There was discussion on offering an early retirement offer to all employees. There was a motion by Patricia Hamm to offer all current employees an early retirement offer until July 1, 2018. There was a second by David Bell. A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

David Bell made a motion to adjourn the meeting at 7:35 PM. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

The meeting was adjourned at 7:35 PM.

Director \_\_\_\_\_

Director \_\_\_\_\_

Director \_\_\_\_\_