



***Official Minutes  
Regular Business Meeting  
June 25, 2019***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on Tuesday, June 25, 2019, 6:00 p.m., at Headquarters, located at 1220 Cave Springs Blvd., St. Peters, MO 63376. Present were Chairman Dave Tilley and Treasurer Patricia Hamm. Secretary David Bell attended the meeting by phone. Also present were Chief Dan Aubuchon, Assistant Chief Gary Donovan, Shop Steward Tim O'Mara, Attorney Allison Stenger, Accountant Rick Rognan and Secretary Lori Niemann. The meeting was called to order at 6:01 PM by Dave Tilley.

**Pledge of Allegiance**

Dave Tilley led the Pledge of Allegiance.

**Approval of the Amended Meeting Agenda**

There was a motion to approve the amended agenda by Patricia Hamm and a second by Dave Tilley.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Approval of the previous meetings minutes**

There was a motion to approve the previous minutes by Patricia Hamm and a second by Dave Tilley.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Reading of invoices over \$2,500**

Chief Aubuchon read all invoices over \$2,500.00.

**Authorization to pay bills**

There was a motion to pay all bills by Patricia Hamm and a second by Dave Tilley.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**The floor was then opened to the public for comments and questions.**

There were none.

### **2019 Property and Casualty Renewal**

Assistant Chief Gary Donovan reviewed with the Board the proposal the District received from ESIP for property and casualty insurance. The total cost of the premium for the year would be \$103,997.00. This is a 2.2% increase from last year, due to the addition of a new station to the policy. Assistant Chief Donovan recommended the District renew with ESIP. Patricia Hamm made a motion to renew the insurance proposal for 2019/2020 with ESIP. Dave Tilley seconded the motion.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

### **Treasurer's Report**

Chairman Tilley stated that the Treasurer's Report would be presented when Accountant Rick Rognan Arrived.

### **Division Reports:**

Operations: Chief Aubuchon gave an update on the Operations of the District for the month of May. He stated that the new SCBA's should be in service by August 1<sup>st</sup>.

Prevention: Chief Aubuchon reviewed with the Board the Community Services Activity Report for May provided by Assistant Chief Steve Brown.

Training: Battalion Chief Jim Densmore gave an update on training for the District.

ALS: ALS Lead, Justin Crady gave an ALS update for the month of May.

### **Purchase Requests/Staff Recommendations**

Chief Aubuchon presented to the Board a recommendation from the Planning Committee to purchase a laptop, docking station and monitor for Station #2 upgrade from Feathershark, not to exceed \$2,000.00. There was a motion from Patricia Hamm and a second from Dave Tilley to approve the purchase of the laptop, docking station and monitor for Station #2.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

### **Correspondence**

Chief Aubuchon presented to the Board a thank you note from Delta Center thanking the District for coming out to their Community Disability Awareness Event.

Chief Aubuchon presented to the Board a thank you letter from the City of St. Peters for the District's participation in the 2019 Memorial Day celebration.

**Presentation of 2018 Audit Report – Botz Deal & Company**

Allen Schulte from Botz Deal & Company presented and discussed with the Board the 2018 audit. Mr. Schulte stated that Botz & Deal had issued an Unqualified Clean Opinion for the 2018 audit report which is the highest audit finding indicating no issues were found with the financial management of the District. There was a motion by Patricia Hamm and a second by Dave Tilley to accept the audit report from Botz Deal & Company.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Treasurer’s Report**

Accountant Rick Rognan presented the treasurer’s report to the Board (see attached). He stated that as of May 31st, we should have used 41.7% of the budget and we have used 44.51%. Expenses are currently over budget by 2.81%. He recommended that we continue to be conservative. There was a motion by Patricia Hamm and a second by Dave Tilley to approve the treasurer’s report.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

There was a motion by Patricia Hamm to go into Closed Session for legal and personnel matters. There was a second by Dave Tilley.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

There was a motion by Patricia Hamm to close Open Session at 6:27 PM. There was a second by Dave Tilley.

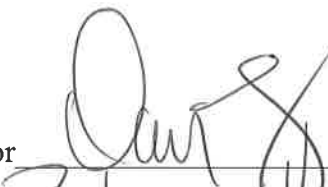
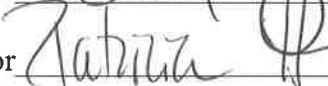
Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

The Closed Meeting was adjourned at 7:00 PM and the Board returned to Open Session to state that there were no announcements made in Closed Session.

Patricia Hamm made a motion to adjourn the meeting at 7:00 PM. There was a second by Dave Tilley.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

The meeting was adjourned at 7:00 PM.

Director   
Director   
Director 