



***Official Minutes
Regular Business Meeting
July 26, 2023***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on July 26, 2023, 5:00 p.m., at Headquarters, located at 1220 Cave Springs Blvd., St. Peters, MO 63376. Present were Chairman Dave Tilley and Treasurer Patricia Hamm. Secretary Sadie Bell and Attorney Allison Stenger attended the meeting by phone. Also present were Chief Gary Donovan, Assistant Chiefs Bryan Steinmeyer and Andy Stecko, Fire Marshal Peter Jordan, PIO Jason Meinershagen, Shop Steward Brian Weicht, Assistant Shop Steward Kyle Tilley, Accountant Rick Rognan and Secretary Lori Niemann. The meeting was called to order at 5:00 PM by Dave Tilley.

Pledge of Allegiance

Dave Tilley led the Pledge of Allegiance.

Approval of the Amended Meeting Agenda

Chairman Tilley stated that the agenda would be amended to include a purchase request. There was a motion to approve the amended agenda by Patricia Hamm and a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

Approval of the previous meetings minutes

There was a motion to approve the previous minutes by Patricia Hamm and a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The floor was then opened to the public for comments and questions.

There were none.

Ordinance No. 23-01 Conflict of Interest

Chief Donovan presented to the Board Ordinance No.23-01. There was a motion to adopt the Conflict of Interest Ordinance No.21-01 by Patricia Hamm and a second by Dave Tilley. A roll call vote was taken. Chairman Dave Tilley read the title of Ordinance No.23-01, An Ordinance of

Central County Fire & Rescue, a Fire Protection District of St. Charles County Missouri, repealing Ordinance 21-01, and all other previous Conflict of Interest Ordinances in conflict with this ordinance, and enacting a new Conflict of Interest Ordinance, which establishes a procedure to disclose conflicts of interest and substantial interests for certain District Officials.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The Board signed Ordinance No. 23-01.

Division Reports:

Operations: Assistant Chief Bryan Steinmeyer gave an update on the operations of the District.

Prevention: Fire Marshal Peter Jordan gave an update on the Fire Prevention Bureau. He stated that they are working on preparations for Fire Prevention Month.

Administration: Chief Gary Donovan gave an update on the new hires that started July 24, 2023.

ALS/Training: Chief Medical Officer Andy Stecko gave an update on training. He also stated that the District has recently started using the Pediatric Stars Database. We are the first fire district in St. Charles County to use this database. It will give important patient information prior to arriving on a call.

PIO: PIO Jason Meinershagen gave an update on community events coming up. He stated that National Night Out is Tuesday, August 1st and the crews will be out visiting neighborhoods in their respective zones.

Purchase Requests/Staff Recommendations

Chief Donovan presented to the Board a recommendation from the Truck/Boat Committee to approve the purchase of a SeaArk 2672 work horse boat/trailer and up-fitting costs not to exceed \$110,000. The funds would come from Bond Proceeds. Firefighter Ryan Eaton went over the features of the Boat and stated that it would be used to respond to calls on the Missouri River. There was a motion by Patricia Hamm and a second by Dave Tilley to approve the purchase of a SeaArk 2672 work horse/boat and trailer. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

Treasurer's Report

Accountant Rick Rognan presented and reviewed with the Board the SB 190 Implications. He stated that if this is passed in St. Charles County it will cause a lot of complexity when planning our budget.

Accountant Rick Rognan presented the Treasurer's Report to the Board. He stated that as of June 30th we should have used 50% of the budget and we have used 49.41%. We are currently under budget by .59%. He recommended that we continue to be conservative. There was a motion by Patricia Hamm and a second by Dave Tilley to approve the Treasurer's Report. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

There was a motion by Dave Tilley to close Open Session at 5:30 PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

There was a motion by Dave Tilley to go into Closed Session for legal, personnel matters and real estate. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The Closed Meeting was adjourned at 5:45 PM and the Board returned to Open Session to announce the vote taken in Closed Session.



There was a discussion regarding future building projects. There was a motion by Dave Tilley and a second by Patricia Hamm to post an RFQ for architectural services for Training Center plans. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

Dave Tilley made a motion to adjourn the meeting at 5:46 PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The Meeting was adjourned at 5:46 PM.

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