



***Official Minutes
Regular Business Meeting
July 27, 2021***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on July 27, 2021, 6:00 p.m., at Headquarters, located at 1220 Cave Springs Blvd., St. Peters, MO 63376. Present were Chairman Dave Tilley and Treasurer Patricia Hamm. Secretary Sadie Bell attended the meeting by phone. Also present were Chief Gary Donovan, Assistant Chief Tim O'Mara, Fire Marshal Peter Jordan, PIO Jason Meinershagen, Shop Steward Jason Graff, Assistant Shop Steward Kyle Tilley, Attorney Allison Stenger, Accountant Rick Rognan and Secretary Lori Niemann. The meeting was called to order at 6:05 PM by Dave Tilley.

Pledge of Allegiance

Dave Tilley led the Pledge of Allegiance.

Approval of the Meeting Agenda

There was a motion to approve the agenda by Patricia Hamm and a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

Approval of the previous meetings minutes

There was a motion to approve the previous minutes by Patricia Hamm and a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

Reading of invoices over \$5,000

Chief Donovan read all invoices over \$5,000.00.

Authorization to pay bills

There was a motion to pay all bills by Patricia Hamm and a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The floor was then opened to the public for comments and questions.

There were none.

Ordinance No. 21-01 Conflict of Interest

Chief Donovan presented to the Board Ordinance No.21-01. There was a motion to adopt the Conflict of Interest Ordinance No.21-01 by Patricia Hamm and a second by Sadie Bell. A roll call vote was taken. Chairman Dave Tilley read the title of Ordinance No.21-01, An Ordinance of Central County Fire & Rescue, a Fire Protection District of St. Charles County Missouri, repealing Ordinance 19-01, and all other previous Conflict of Interest Ordinances in conflict with this ordinance, and enacting a new Conflict of Interest Ordinance, which establishes a procedure to disclose conflicts of interest and substantial interests for certain District Officials.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The Board signed Ordinance No. 21-01.

Division Reports:

Operations: Assistant Chief Tim O’Mara gave a very brief update on the operations of the District.

Prevention: Fire Marshal Peter Jordan stated that everything in the Prevention Bureau is status quo. He stated that the hydrant testing is completed and that they will be perform flow testing this fall. He also gave an update on the commercial projects coming up in the District.

Administration: Assistant Chief Tim O’Mara stated that everything is running smoothly, and he wanted to thank the Administration for everything they do.

ALS: Chief Medical Officer Sean Webb stated that Medline, a major medical distribution company is now located in our District and he will be working with them for medical supplies. He also stated that the ALS Committee is working on refining their 15 year plan.

PIO: PIO Jason Meinershagen presented to the Board correspondence the District has recently received. He also gave an update on public relation events coming up.

Purchase Requests/Staff Recommendations

Chief Donovan presented to the Board recommendations from the Planning Committee to approve the following purchase requests:

- Accept proposal from Warren County Electric for \$4,500.00 for sign plans at rear of storage building behind Station #2. This would include purchase of sign light and install dedicated electric inside building for outreach needs. There was a motion by Patricia Hamm and a second by Sadie Bell to accept the proposal from Warren County Electric for sign at rear of storage building behind Station #2. There was a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

- Chief Donovan stated that there was an additional purchase request to go along with the purchase request for 33 sets of Honeywell Turnout Gear per spec quote number 3106 from Leo M. Ellebracht Company for a total cost of \$96,195.00. He stated that the Equipment and Planning Committee now recommend purchasing a total of 99 sets of Honeywell Turnout Gear and 55 helmets to take advantage the current pricing. The total cost would be \$302,060.00. There was a motion by Patricia Hamm and a second by Sadie Bell to purchase the 99 sets of turnout gear and 55 helmets from Leo M. Ellebracht Company. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

Treasurer's Report

Accountant Rick Rognan presented and reviewed with the Board the 2021 preliminary tax assessment received from St. Charles County. He stated that these numbers would likely change before the Public Tax Hearing in September.

Accountant Rick Rognan presented the Treasurer's Report to the Board. He stated that as of June 30th we should have used 50% of the budget and we have us 45.40%. We are currently under budget by 4.6%. He recommended that we continue to be conservative. There was a motion by Patricia Hamm and a second by Sadie Bell to approve the Treasurer's Report. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

There was a motion by Patricia Hamm to close Open Session at 6:56 PM. There was a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

There was a motion by Patricia Hamm to go into Closed Session for legal and personnel matters. There was a second by Sadie Bell. A roll call vote was taken.

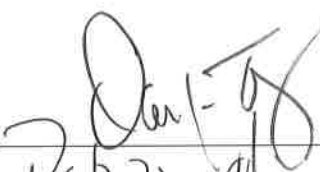
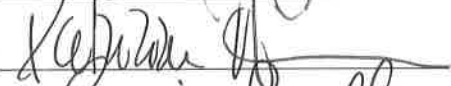
Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The Closed Meeting was adjourned at 7:45 PM and the Board returned to Open Session to state that there were no announcements made in Closed Session.

Patricia Hamm made a motion to adjourn the meeting at 7:45 PM. There was a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The Meeting was adjourned at 7:45 PM.

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