



***Official Minutes
Regular Business Meeting
July 28, 2020***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on July 28, 2020, 6:00 p.m., via video conferencing due to the current situation with the coronavirus. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary David Bell. Also present were Chief Dan Aubuchon, Assistant Chiefs Steve Brown and Gary Donovan, Shop Steward Tim O'Mara, Assistant Shop Steward Bryan Steinmeyer, Attorney Allison Stenger and Secretary Lori Niemann. The meeting was called to order at 6:03 PM by Dave Tilley.

Pledge of Allegiance

Dave Tilley led the Pledge of Allegiance.

Approval of the Meeting Agenda

There was a motion to approve the agenda by David Bell and a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Approval of the previous meetings minutes

There was a motion to approve the previous minutes by David Bell and a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Reading of invoices over \$2,500

Chief Aubuchon read all invoices over \$2,500.00.

Authorization to pay bills

There was a motion to pay all bills by David Bell and a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The floor was then opened to the public for comments and questions.

There were none.

COVID-19 Update

Assistant Chief Steve Brown stated that the COVID-19 Task Force is still meeting once a week and that we currently have one employee that is self-isolating due to possible exposure. He also stated that the task force received approval from the planning committee to move forward with putting out an RFP for interior air sanitation/scrubbing system for our Stations.

Division Reports:

Operations: Chief Aubuchon gave an update on the operations of the District.

Prevention: Assistant Chief Brown stated that the inspectors are continuing to inspect the target hazards in the District. He also gave an update on the commercial projects coming up in the District and provided the Community Assistance Quarterly Report to the Board.

Training: Battalion Chief Jim Densmore gave an update on the training for the District. He stated that it has been challenging due to COVID-19 and that they have done online training through Target Solutions.

ALS: There was no ALS report at this time.

PIO: PIO Jason Meinershagen presented to the Board the second quarter communications report and the correspondence the District had recently received. He also gave an update on upcoming events that the District will be sponsoring.

Purchase Requests/Staff Recommendations

There were no purchase requests. Assistant Chief Brown requested approval from the Board to move forward with putting out an RFP for the interior air sanitation/scrubbing system for our Stations. There was a motion by Patricia Hamm and a second by David Bell to approve the request for proposals for the interior air sanitation/scrubbing system for the Stations. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Treasurer's Report

Chief Aubuchon reviewed with the Board the treasurer's report prior to Account Rick Rognan joining the meeting. Accountant Rick Rognan presented the treasurer's report to the Board (see attached). He stated that as of June 30th we should have used 50 % of the budget and we have used 43.24%. We are currently under budget by 6.76%. He recommended that we continue to be conservative. There was a motion by David Bell and a second by Patricia Hamm to approve the treasurer's report. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Accountant Rick Rognan presented to the Board the 2020 preliminary tax assessment. He stated that the commercial assessment was different from previous years and he recommended that the District contact St. Charles County to make sure the numbers are accurate before the District sets the tax rate.

There was a motion by David Bell to close Open Session at 6:29 PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell to go into Closed Session for legal and personnel matters. There was a second by Patricia Hamm. A roll call vote was taken.

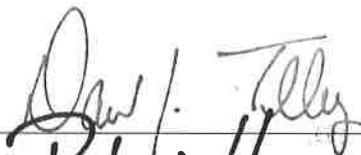
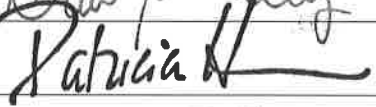
Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The Closed Meeting was adjourned at 6:42 PM and the Board returned to Open Session to state that there were no announcements made in Closed Session.

David Bell made a motion to adjourn the meeting at 6:42 PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The Meeting was adjourned at 6:42 PM.

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