



***Official Minutes
Regular Business Meeting
August 25, 2020***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on August 25, 2020, 6:00 p.m., via video conferencing due to the current situation with the coronavirus. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary David Bell. Also present were Chief Gary Donovan, Assistant Chief Steve Brown, PIO Jason Meinershagen, Shop Steward Tim O'Mara, Assistant Shop Steward Bryan Steinmeyer, Attorney Allison Stenger, Accountant Rick Rognan, and Secretary Lori Niemann. The meeting was called to order at 6:06 PM by Dave Tilley.

Pledge of Allegiance

Dave Tilley led the Pledge of Allegiance.

Approval of the Meeting Agenda

There was a motion to approve the agenda by David Bell and a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Approval of the previous meetings minutes

There was a motion to approve the previous minutes by David Bell and a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Reading of invoices over \$2,500

Chief Donovan read all invoices over \$2,500.00.

Authorization to pay bills

There was a motion to pay all bills by David Bell and a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The floor was then opened to the public for comments and questions.

There were none.

COVID-19 Update

Assistant Chief Steve Brown stated that the number of cases for COVID-19 in St. Charles County for the month of August has been going down and that there have been no COVID-19 incidents with our personnel.

Resolution #20-155 – Resolution for Retiree Health Trust

Chief Donovan presented and discussed with the Board Resolution #20-155, a resolution appointing Chief Donovan as the new Co-Trustee for the Retiree Health Trust. There was a motion by David Bell and a second by Patricia Hamm to adopt Resolution #20-155. A roll call vote was taken. Chairman Tilley read the title of Resolution #20-155 – We, the undersigned Board of Directors of the Central County Fire & Rescue, a fire protection district of St. Charles County, Missouri (the “District”) do hereby certify that the following resolutions were adopted by the Board of the District on August 25, 2020.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Division Reports:

Operations: Assistant Chief Brown gave an update on the operations of the District.

Prevention: Assistant Chief Brown stated that there has been a surge of new construction in the District and it will be a good year for the Prevention Department.

Training: Battalion Chief Jim Densmore gave an update on the training for the District.

ALS: Chief Medical Officer Sean Webb gave an ALS update.

PIO: PIO Jason Meinershagen gave an update on upcoming events that the District will be sponsoring or participating in. He stated that there was no correspondence this month.

Purchase Requests/Staff Recommendations

Chief Donovan presented to the Board the recommendations from the Planning Committee to approve the following purchase requests:

- Valenti’s Catering for Retiree Luncheon for an approximate cost of \$2,897.00 depending if guest count increases
- Vision of St. Charles 2021 tuition cost for PIO Jason Meinershagen in the amount of \$1,200.00
- Filming and editing for 4 story films by Story Point Films for an estimated cost of \$8,700.00
- October Fire Safety Video Production by Story Point Films for an estimated cost of \$1,900.00

There was a motion by David Bell and a second by Patricia Hamm to approve Valenti's Catering for the Retiree Luncheon. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell and a second by Patricia Hamm to approve the Vision of St. Charles 2021 tuition cost for PIO Jason Meinershagen. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell and a second by Patricia Hamm to approve the filming and editing for 4 story films by Story Point. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell and a second by Patricia Hamm to approve the October Fire Safety Video Production. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Treasurer's Report

Accountant Rick Rognan presented the treasurer's report to the Board (see attached). He stated that as of July 31st, we should have used 58.3% of the budget and we have used 50.3%. Expenses are currently under budget by 8.0%. He recommended that we continue to be conservative. There was a motion by David Bell and a second by Patricia Hamm to approve the treasurer's report.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Accountant Rick Rognan reviewed with the Board the tax rates for the Public Tax Hearing with a recommendation to hold the Public Tax Hearing on September 22, 2020 at 6:30 PM. David Bell made a motion to post and publish the Public Tax Hearing Notice for September 22, 2020 at 6:30 PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell to close Open Session at 6:32 PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell to go into Closed Session for legal and personnel matters. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The Closed Meeting was adjourned at 7:05 PM and the Board returned to Open Session to announce the votes held in Closed Session.

There was a discussion regarding personnel matters. There was a motion by David Bell and a second by Patricia Hamm to hire Michael Zluhan for the position of Firefighter. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell and a second by Patricia Hamm to hire Zach White for the position of Firefighter. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell and a second by Patricia Hamm to hire Andrew Lincoln for the position of Firefighter. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell and a second by Patricia Hamm to hire Tyler Schlottach for the position of Firefighter. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell and a second by Patricia Hamm to hire Cameron Morton for the position of Firefighter. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell and a second by Patricia Hamm to hire Solomon Burks for the position of Firefighter. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell and a second by Patricia Hamm to hire Cole Henderson for the position of Firefighter. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell and a second by Patricia Hamm to promote Firefighter Dallas Roate to the rank of Engineer. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell and a second by Patricia Hamm to promote Firefighter John Schneider to the rank of Engineer. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell and a second by Patricia Hamm to promote Firefighter Sam Sinovich to the rank of Engineer. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

David Bell made a motion to adjourn the meeting at 7:08 PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y)

Patricia Hamm (Y)

David Bell (Y)

The Meeting was adjourned at 7:08 PM.

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