



***Official Minutes  
Regular Business Meeting  
August 28, 2018***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on Tuesday, August 28, 2018, 6:00 p.m., at Headquarters, located at 1220 Cave Springs Blvd., St. Peters, MO 63376. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary David Bell. Also present were Chief Dan Aubuchon, Assistant Chiefs Steve Brown and Gary Donovan, Shop Steward Tim O'Mara, Assistant Shop Steward Bryan Steinmeyer, Accountant Rick Rognan, Attorney Neil Bruntrager and Secretary Lori Niemann. The meeting was called to order at 6:07 PM by Dave Tilley.

**Pledge of Allegiance**

Dave Tilley led the Pledge of Allegiance.

**Approval of the Meeting Agenda**

There was a motion to approve the agenda by David Bell and a second by Patricia Hamm.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Approval of the previous meetings minutes**

There was a motion to approve the previous minutes by David Bell and a second by Patricia Hamm.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Reading of invoices over \$2,500**

Chief Aubuchon read all invoices over \$2,500.00.

**Authorization to pay bills**

There was a motion to pay all bills by Patricia Hamm and a second by David Bell.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

## ISO Report

Chief Aubuchon presented to the Board the ISO Report. The District went from a Public Protection Classification of a 4 to a 3. The new classification should benefit both commercial and residential property owners.

**The floor was then opened to the public for comments and questions.**

There were none.

## Treasurer's Report

Accountant Rick Rognan presented to the Board the Public Tax Hearing Notice and supporting documentation for the Public Tax Hearing scheduled for September 25, 2018 at 6:00 PM. He stated there were no changes in the preliminary tax assessments received from St. Charles County in July (see attached). David Bell made a motion to post and publish the Public Tax Hearing Notice. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

Accountant Rick Rognan presented the treasurer's report to the Board (see attached). He stated that as of July 31st, we should have used 58.3% of the budget and we have used 56.57%. We are currently under budget by 1.73%. He recommended that we continue to be conservative. There was a motion by David Bell and a second by Patricia Hamm to approve the treasurer's report.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

## Division Reports:

Operations: Chief Aubuchon gave an update on the operations of the District for the month of July.

Prevention: Assistant Chief Steve Brown gave an update for the Prevention Department for the month of July.

Training: Battalion Chief Jim Densmore gave an update on training for the District. He stated that so far this year there has been 8,290 hours of training.

ALS: There was no ALS Report at this time.

## Purchase Requests/Staff Recommendations

Chief Aubuchon presented to the Board the recommendation from the Planning Committee to approve the following purchase requests:

- Purchase a Bauer Unicus III/13-E1 scba air compressor for \$56,276.00 through HGAC cooperative bid process with the following accessories:
  - Electron CO Monitor with calibration kit
  - Auxiliary fill outlet to include hose reel and 100 foot of high-pressure hose
  - Fire edition paint scheme with CCFR logo

There was a motion by David Bell and a second by Patricia Hamm to approve the SCBA air compressor.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

- To enter into an agreement with TASC to establish a VEBA 115 Trust for after employment health care expenses. The annual fee would be \$500 per year plus \$2 per current employee per month for a total expense of \$2,500.00

There was a motion by David Bell and a second by Patricia Hamm to approve the agreement with TASC.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

- Purchase emergency traffic signal equipment and installation for the new Station #5 on Truman Road from Gerstner Electric for a total cost of \$78,505.25.

There was a motion by David Bell and a second by Patricia Hamm to purchase the emergency traffic signal equipment and installation from Gerstner Electric.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

- Request from the EMS Committee to purchase 7 Zoll OneStep Cables for X-Series Monitor, 7 CPR-D Padz Connectors for X-Series, One case of OneStep Pediatric Electrodes and 2 OneStep Pediatric CPR training cables with electrodes for a one-time upgrade investment of \$5,352.96.

There was a motion by David Bell and a second by Patricia Hamm to approve the Zoll OneStep cables, connectors and electrodes for the Zoll Monitors.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

Chief Aubuchon presented to the Board the Ordinance #06-01 that was established in February of 2006 regarding a purchase and bidding system for the different ranks of the District. Chief Aubuchon stated that it is time to revise the ordinance and increase the spending levels for each rank. The Board directed Chief Aubuchon to update the ordinance and present the changes at a future meeting.

### **Correspondence**

Chief Aubuchon presented to the Board a thank you letter from BCI that was addressed to Captain Mosher and his crew thanking them for fire extinguisher training and general fire safety training.

Chief Aubuchon presented to the Board a thank you note from Sandi Brown and her family thanking the District for the planter for her mother's funeral.

There was a motion by Patricia Hamm to go into Closed Session for personnel matters. There was a second by David Bell.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

There was a motion by Patricia Hamm to close Open Session at 6:32 PM. There was a second by David Bell.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

The Closed Meeting was adjourned at 7:37 PM and the Board returned to Open Session to state that there were no announcements made in Closed Session.

Patricia Hamm made a motion to adjourn the meeting at 7:37 PM. There was a second by David Bell.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

The Meeting was adjourned at 7:37 PM.

Director   
Director   
Director 