



***Official Minutes  
Regular Business Meeting  
September 25, 2018***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on Tuesday, September 25, 2018, 6:00 p.m., at Headquarters located at 1220 Cave Springs Blvd., St. Peters, MO 63376. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary David Bell. Also present were Assistant Chiefs Gary Donovan and Steve Brown, Assistant Shop Steward Bryan Steinmeyer, Attorney Neil Bruntrager, Accountant Rick Rognan and Secretary Lori Niemann. The meeting was called to order at 6:00 PM by Dave Tilley.

**Pledge of Allegiance**

Dave Tilley led the Pledge of Allegiance.

**Approval of Meeting Agenda**

There was a motion to approve the agenda by Patricia Hamm and a second by David Bell.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Approval of the previous meetings minutes**

There was a motion to approve the previous minutes by Patricia Hamm and a second by David Bell.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Reading of invoices over \$2,500**

Assistant Chief Donovan read all invoices over \$2,500.00.

**Authorization to pay bills**

There was a motion to pay all bills by Patricia Hamm and a second by David Bell.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**The floor was then opened to the public for comments and questions.**

Mr. Owen Peters, a resident of Central County Fire and Rescue spoke to the Board of Directors.

There was a motion by Patricia Hamm and a second by David Bell to amend the agenda and have the Public Tax Hearing when Accountant Rick Rognan arrived.

Vote: Dave Tilley (Y)          Patricia Hamm (Y)          David Bell (Y)

**Division Reports:**

Operations: Battalion Chief Densmore gave an update on the Operations of the District.

Prevention: Assistant Chief Brown gave an update on the Prevention Department.

Training: Battalion Chief Densmore gave an update on training for the month of August.

ALS: Paramedic Rick Baker gave an ALS update.

**Purchase Requests/Staff Recommendations**

Assistant Chief Donovan presented to the Board the recommendation from the Planning Committee to approve the following purchase requests:

- Purchase equipment and supplies for assisted belay system for a total cost of \$3,786.91

There was a motion by Patricia Hamm and a second by David Bell to approve the purchase of the equipment and supplies for assisted belay system.

Vote: Dave Tilley (Y)          Patricia Hamm (Y)          David Bell (Y)

- Purchase 170 cancer prevention firefighting hoods for a total cost of \$13,515.00.

There was a motion by Patricia Hamm and a second by David Bell to approve the firefighting hoods

Vote: Dave Tilley (Y)          Patricia Hamm (Y)          David Bell (Y)

- Obtain the services of Alpha Fence Systems to remove and haul away wood fence at Station #3 for a total cost of \$1,298.00

There was a motion by Patricia Hamm and a second by David Bell to obtain the services of Alpha Fence Systems.

Vote: Dave Tilley (Y)          Patricia Hamm (Y)          David Bell (Y)

- Accept low bid from Cigna to renew 2019 healthcare for dates 10/1/18 to 9/31/19 for a total expense of \$1,447,225.56.

There was a motion by Patricia Hamm and a second by David Bell to accept the low bid from Cigna for healthcare insurance.

Vote: Dave Tilley (Y)          Patricia Hamm (Y)          David Bell (Y)

- Request \$90,000.00 annual distribution of money to Retiree Supplement Fund

There was a motion by Patricia Hamm and a second by David Bell to approve the transfer of \$90,000.00 to the Retiree Supplement Fund.

Vote: Dave Tilley (Y)          Patricia Hamm (Y)          David Bell (Y)

### **Correspondence**

Assistant Chief Donovan presented to the Board a thank you note from Cottleville and Weldon Spring Chamber of Commerce thanking the Honor Guard for being part of Dine Out for First Responders.

There was a motion by Patricia Hamm to close Open Session and go into the Public Hearing on the 2018 Tax Rate at 6:18 PM. There was a second by David Bell.

Vote: Dave Tilley (Y)          Patricia Hamm (Y)          David Bell (Y)

### **Public Hearing to set the 2018 General Fund, Pension and Debt Service Tax Rates**

Chairman Dave Tilley opened the Public Hearing on the 2018 Tax Rates. Accountant Rick Rognan reviewed and explained to the Board Senate Bill 870 and the 2018 tax rates. He recommended that we set the District's reimbursement rate at 100% in regard to Senate Bill 870. Attorney Neil Bruntrager made a recommendation to post a public notification regarding Senate Bill 870. The floor was opened for comments on the Tax Rates. No public comments were offered. There was a motion by Patricia Hamm and a second by David Bell to close the Tax Hearing at 6:44 PM.

Vote: Dave Tilley (Y)          Patricia Hamm (Y)          David Bell (Y)

There was a motion by Patricia Hamm and a second by David Bell to return to open session.

Vote: Dave Tilley (Y)          Patricia Hamm (Y)          David Bell (Y)

### **Resolution No. 143 – Resolution to set the 2018 General, Pension, and Debt Service Funds Tax Rate**

There was a motion by David Bell and a second by Patricia Hamm to adopt Resolution No. 143. Chairman Dave Tilley read the title, Central County Fire & Rescue, A Fire Protection District Resolution No. 143. Resolution No.143, establishing the 2018 General Fund, Pension and Debt Service Tax Levies for the District at the following rates:

- General Revenue - \$0.9937
- Debt Service - \$0.0859
- Pension - \$0.0439

and setting the District's reimbursement rate at 100% in regard to Senate Bill 870.

Vote: Dave Tilley (Y)          Patricia Hamm (Y)          David Bell (Y)

The Board signed Resolution No. 143.

### **Treasurer's Report**

Accountant Rick Rognan presented the Treasurer's Report to the Board (see attached). He stated that as of August 31<sup>st</sup> we should have used 66.6% of the budget and we have used 63.48%. We are currently under budget by 3.12%. He recommended that we continue to be conservative. There was a motion by Patricia Hamm and a second by David Bell to approve the treasurer's report.

Vote: Dave Tilley (Y)          Patricia Hamm (Y)          David Bell (Y)

There was a motion by Patricia Hamm to go into Closed Session for legal and personnel matters. There was a second by David Bell.

Vote: Dave Tilley (Y)          Patricia Hamm (Y)          David Bell (Y)

There was a motion by Patricia Hamm to close open session at 6:53pm. There was a second by David Bell.

Vote: Dave Tilley (Y)          Patricia Hamm (Y)          David Bell (Y)

The Closed Meeting was adjourned at 7:13 PM and the Board returned to Open Session to announce the votes taken in Closed Session.

There was a discussion regarding legal matters. There was a motion by David Bell and a second by Patricia Hamm to approve and sign the lease agreement with the Professional Firefighters of Eastern Missouri Local 2665 Hall Board LLC leasing to them the vacant property north of the District's Station #2. A roll call vote was taken.

Vote: Dave Tilley (Y)          Patricia Hamm (Y)          David Bell (Y)

There was a discussion regarding personnel matters. There was a motion by David Bell and a second by Dave Tilley to offer an Administrative Support position to Mendy O'Day. A roll call vote was taken.

Vote: Dave Tilley (Y)          Patricia Hamm - Abstained          David Bell (Y)

Patricia Hamm made a motion to adjourn the meeting at 7:15 PM. There was a second by David Bell.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

The Meeting was adjourned at 7:15 PM.

Director\_\_\_\_\_

Director\_\_\_\_\_

Director\_\_\_\_\_