



***Official Minutes  
Regular Business Meeting  
April 28, 2020***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on Tuesday, April 28, 2020, 6:00 p.m., via video conferencing due to the current situation with the coronavirus. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary David Bell. Also present were Chief Dan Aubuchon, Assistant Chiefs Steve Brown and Gary Donovan, PIO Jason Meinershagen, Shop Steward Tim O'Mara, Assistant Shop Steward Bryan Steinmeyer, Attorney Allison Stenger, Accountant Rick Rognan and Secretary Lori Niemann. The meeting was called to order at 6:03 PM by Dave Tilley.

**Pledge of Allegiance**

Dave Tilley led the Pledge of Allegiance.

**Approval of the Meeting Agenda**

There was a motion to approve the agenda by David Bell and a second by Dave Tilley.  
A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm - Absent      David Bell (Y)

**Approval of the previous meetings minutes**

There was a motion to approve the previous minutes by David Bell and a second by Dave Tilley.  
A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm - Absent      David Bell (Y)

**Reading of invoices over \$2,500**

Chief Aubuchon read all invoices over \$2,500.00.

**Authorization to pay bills**

There was a motion to pay all bills by David Bell and a second by Dave Tilley.  
A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm - Absent      David Bell (Y)

**The floor was then opened to the public for comments and questions.**

There were none.

### **Treasurer's Report**

Chairman Tilley stated that the Treasurer's Report would be presented when Accountant Rick Rognan called in for the meeting.

### **Division Reports:**

Operations: Chief Aubuchon gave an update on the operations of the District. He stated that there was vandalism at our new Station 5 and the cost to repair the damage will be \$7,350.00. The District is still waiting on the police report.

Prevention: Assistant Chief Steve Brown stated that the Prevention Bureau has been working on the implementation of the new reporting software.

Training: Battalion Chief Jim Densmore gave a report on the training for the District. He stated that online training has increased for the month of March and that the District now has four new acting engineers.

ALS: Chief Medical Officer Sean Webb stated that the District continues to monitor the coronavirus and is working on a protocol for COVID-19 rapid screening test for the District's employees.

PIO Jason Meinershagen provided for the Board, Central County Fire & Rescue Service Satisfaction Survey results and CCFR Communications Update January 1- March 31, 2020

### **COVID-19 Update**

Assistant Chief Steve Brown gave an update on the status of COVID-19 cases in St. Charles County. He stated that we are currently good on our PPE supplies.

### **Purchase Requests/Staff Recommendations**

There were none.

### **Correspondence**

There was no correspondence at this time.

There was a motion by Dave Tilley to close Open Session at 6:18 PM. There was a second by David Bell. A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

There was a motion by David Bell to go into Closed Session for legal and personnel matters. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The Closed Meeting was adjourned at 6:21 PM and the Board returned to Open Session to state that there were no announcements from Closed Session and for the treasurer's report to be given.

**Treasurer's Report**

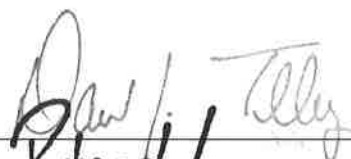
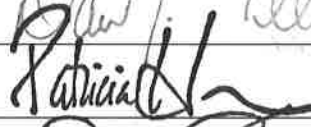
Accountant Rick Rognan presented the treasurer's report to the Board (see attached). He stated that as of March 31st, we should have used 25% of the budget and we have used 22.83%. We are currently under budget by 2.17%. He recommended that we continue to be conservative. There was a motion by David Bell and a second by Patricia Hamm to approve the treasurer's report. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

David Bell made a motion to adjourn the meeting at 6:30 PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The meeting was adjourned at 6:30 PM.

Director   
Director   
Director 